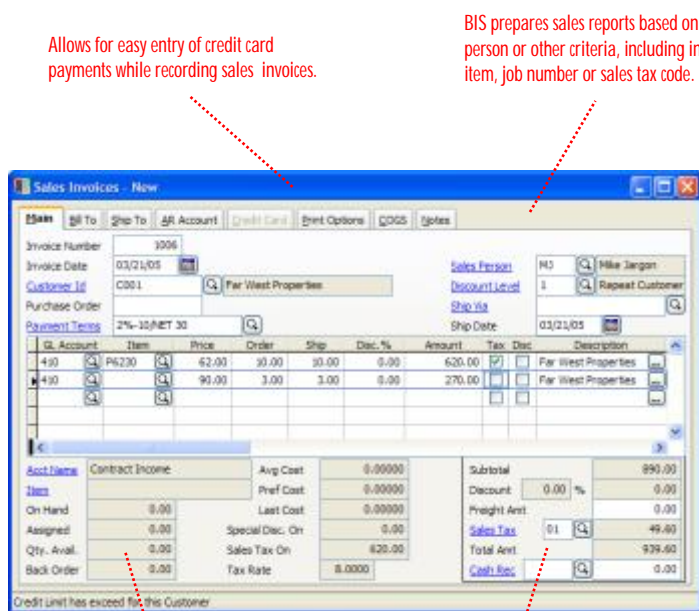




ACCOUNTS RECEIVABLE

The BIS® Accounts Receivable module automatically updates the Job Cost reports, Billing History, Customer Ledgers, Sales Journal, General Ledgers, and Financial Statements. The AR module easily produces and keeps track of invoices including retention. The aging report can be printed for a range of customers and jobs including retroactive aging.

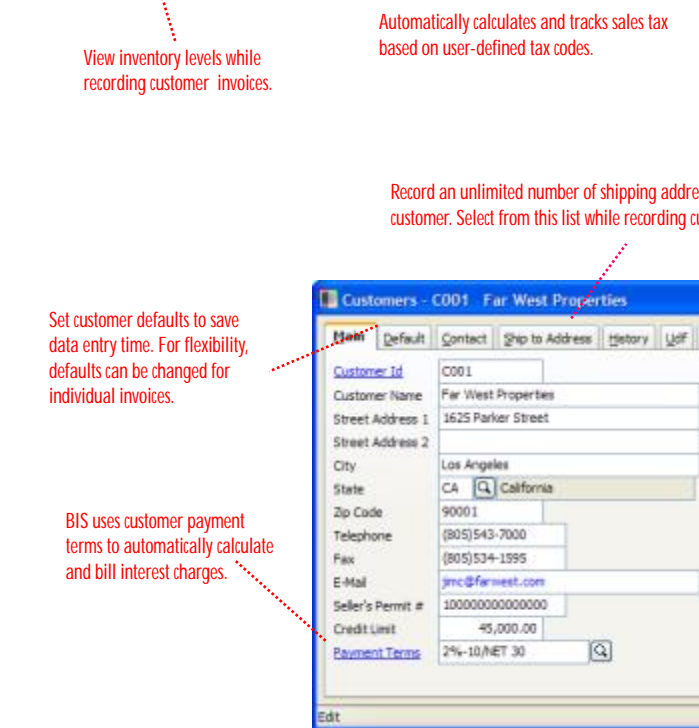


Allows for easy entry of credit card payments while recording sales invoices.

BIS prepares sales reports based on sales person or other criteria, including inventory item, job number or sales tax code.

Features:

- Each transaction entry automatically updates the General Ledger, Financial Statements, Sales Journal, Cash Receipts Journal, General Journal, Job Cost, Customer History, and Inventory through BIS Real-Time posting.
- Automatic recurring billing.
- Maintains the balance due to identify overdue customer accounts and accounts that have exceeded the credit limit.
- Handles either balance forward or open item customer account methods.
- Customer deposits.
- Customer refunds on overpaid invoices.
- Prints invoices and automatically posts cost of goods and cash received.
- "Zoom" feature allows instant selection of unpaid invoices by customer or date.
- Provides nine customer discount levels which interact with up to seven inventory discount levels, allowing for flexible pricing and customer management.
- Allows multiple sales tax codes.
- Provides a separate journal for each AR account.
- Customer numbers are user definable and include up to ten characters.



View inventory levels while recording customer invoices.

Automatically calculates and tracks sales tax based on user-defined tax codes.

Record an unlimited number of shipping addresses for each customer. Select from this list while recording customer invoices.

Set customer defaults to save data entry time. For flexibility, defaults can be changed for individual invoices.

BIS uses customer payment terms to automatically calculate and bill interest charges.

Choose either balance forward or open item account type for each customer.

Reports:

- Customer Ledgers - with or without invoices paid in full and an option to list the payments received.
- Customer Lists - specify five levels of detail.
- Sales Journal - listed with or without cost and gross margins for each invoice.
- Applied Deposits Journal.
- Sales Analysis Reports by Sales Person, Inventory Item, Report Code, Sales Tax Code, Oversold Inventory Item, and Job Number.
- List Open Orders and Customer Invoices by Invoice Number or Date, Customer, AR Account, Sales Order Number or Amount, and Purchase Order Customer Aging Reports.
- Prints Customer Billing Statements - with an option to automatically calculate interest charges for overdue payments.
- List Back Ordered Items by Sales Order Number, Order Date, Shipping Date, Customer Number, Job Number and Sales Person.
- Prints Customer Labels.
- Inventory on Order and on Back Order.
- List Applied Deposits by Deposit Number, Date, Customer, Amount and Description.
- Recurring Billing - Groups and Orders.
- Prepares Customer Deposit, Payment, and Refund Reports.

Prints directly onto pre-printed or computer generated sales order and invoice forms.

Best Construction Company
 1200 Main Street
 Unit 100
 Arroyo Grande, CA 93420
 Telephone 805-543-7000

invoice

INVOICE NO.	INVOICE DATE	PAGE
1000	01/07/05	1

Contract Invoice

SOLD TO
 Far West Properties
 1625 Parker Street
 Los Angeles, CA 90001

SHIP TO
 Far West Properties
 1625 Parker Street
 Los Angeles, CA 90001

ACCOUNT NO.	SP	PURCHASE ORDER	SHIP VIA	DATE SHIPPED	TERMS	JOB
C001	HJ			01/07/05	24-10/NET 90	1000

QTY ORDERED	QTY SHIPPED	BACK ORDERED	ITEM	UNIT PRICE	DISC %	TAX SD	EXTENDED PRICE
1.00		1.00	Job Billing 1000	58,768.29	0.00		58,768.29

Create accounts receivable reports displaying just data you need, with the amount of detail you want.

Easy-to-use drop down menus allow you to choose from existing customers and accounts on file.

Accounts Receivable Job Aging

Report Type: Detail

Order By: Job+Customer+Date+Invoice

Ascending

Options:

- Show Invoice Notes
- Show Report Criteria
- Page Break

Field	Operator	Beginning	Ending
AR Account	All		
Customer Id	All		
Job Number	Between	1000	1020
Aging Date	=	03/31/05	
Invoice Number	All		
Invoice Date	All		

BIS offers a variety of flexible reports, including sales journals, customer ledgers, detailed sales analyses and aging reports.

Select the date. BIS prepares the accounts receivable aging report based on the date that is entered so you can plan ahead.

Best Construction Company

Accounts Receivable Job Aging
 Detail Report - All AR Accounts, Aging Date: 03/31/05

Job	Job Name	Customer Id	Customer Name	Telephone	Current	1-30 Past	31-60 Past	61-90 Past	Over 90 PO No.	Job	AR Acct.
1000	Pacific View Apartments	C001	Far West Properties	(805)543-7000						1000	130
1000							7,592.92			1000	130
1001							30,879.28			1000	130
1002							9,960.84			1000	135
	Customer Totals				48,433.04	0.00	0.00	48,433.04	0.00		
	Job Totals				48,433.04	0.00	0.00	48,433.04	0.00		