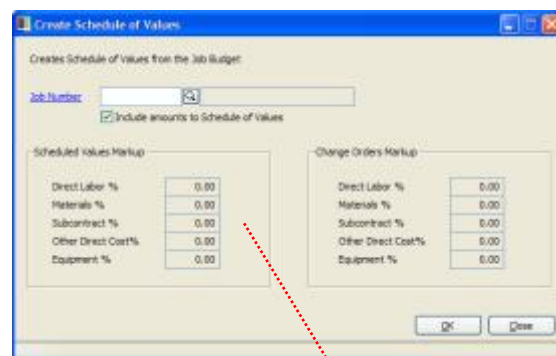


JOB BILLING

The BIS® Job Billing module allows you to easily and accurately bill for jobs on a Lump Sum or Cost Plus basis. It features billing according to The American Institute of Architects (AIA®) forms G702 (Application and Certificate for Payment), G703 (Continuation Sheet: Scheduled Values), and G701 (Change Order) formats.

Features:

- When BIS closes a billing, the General Ledger Financial Statements, Accounts Receivable, and cash accounts are automatically updated through BIS' Real-Time feature.
- Billings can be lump-sum or cost plus or percentage of completion.
- Maintains Schedule of Values, previous payments, work in place, stored materials, percent completed, total completed, balance, and retention per billing contract line items.
- Cost plus updates the billing according to the defined cost-plus markup for each cost type (labor, material, subcontract, or other direct cost).
- Billing for labor at calculated billing rate or using a manually entered billing rate.
- Allows for a maximum of 99,999 change orders per contract.
- Billing for change orders includes separate change orders markup.
- User-formatted Lien Release allows job data to be inserted directly into text.



Use your job budget to create the Schedule of Values, including user-defined markups.

Select job expenditures to include in the Schedule of Values. BIS adds your markup automatically.

View Schedule of Values for the original contract and change orders separately or the combined totals.

	Original Contract	Change Orders	Totals
Scheduled Value	1,600,233.50	45,420.00	1,645,653.50
Previous Applications	99,608.41	0.00	99,608.41
Work in Place	52,376.08	0.00	52,376.08
Stored Materials	0.00	0.00	0.00
Total Completed	151,984.49	0.00	151,984.49
Percent Completed	9.50	0.00	9.24
Balance to Finish	1,448,249.01	45,420.00	1,493,669.01
Retention % Work Completed	10.00	0.00	10.00
Retention % Stored Materials	0.00	0.00	0.00
Retention Amt Work Completed	15,198.44	0.00	15,198.44
Retention Amt Stored Materials	0.00	0.00	0.00
Total Retention	15,198.44	0.00	15,198.44

Calculates and tracks the retention for work in place and stored materials.

Tag	App #	Cost Code	Change Order	Date	Amount	Description
0	02000			05/24/05	1,467.30	Hours on 05/24/03
0	02000			05/24/05	1,412.91	Hours on 05/24/03
0	02000			05/21/05	1,412.91	Hours on 05/21/03
0	02000			02/27/05	100.00	Adjustment 1
0	02000			02/28/05	10,000.00	BR. Concreting
0	02000			03/10/05	150.00	
0	03000			05/27/05	4,210.00	Day Batch Concrete
0	06100			05/23/05	25,000.00	Central Cost Building Supply

The Cost Plus feature takes actual job costs, plus a user-defined markup to update the Schedule of Values.

Reports:

- Prints Application and Certificate for Payment, Schedule of Values, and Change Orders on actual AIA forms or computer generated forms according to AIA format.
- Prints Standard Billing through the Accounts Receivable module.
- Prints Job Receipts Summary or Detailed Reports - select by job number, date, invoice, deposit number, application, or amount.
- Job Summary Billings and Actual Cost.
- Standard Billing through the Accounts Receivable module.
- Over/Under Billing Reports, including Earnings from Construction.
- Billing Code List - by code or description.
- Lien Release - formatted by user.

Displays complete billing history for the selected job.

Shows a summary of the previous invoice posted for this job.

The screenshot shows the 'Application for Payment' window with the following data:

- Application Number:** 3
- Job Number:** 3000 (Pacific View Apartments)
- Customer Id:** C001 (Far West Properties)
- Net Amount Due:** 47,138.46
- Retention Amount:** 15,198.46
- Invoice Date:** // (calendar icon)
- Contract Invoice #:** 1006 (Amount: 47,138.46)
- Retention Inv/CM/DM #:** 1007 (Amount: 5,237.62)
- Retention Summary:** Invoice # 1002, Invoice Date 01/21/2005, Invoice Amt 9,960.84, Amount Paid 0.00, Total DM/CM 0.00, This Inv/DM/CM 5,237.62, Amount Due 15,198.46

Posts invoices for billing and retention billing through the Accounts Receivable module.

BIS features billing according the AIA Application and Certificate for Payment (form G702) format.

AIA Document G702™ - 1992
Application and Certificate for Payment

TO OWNER: Far West Properties, 1805 Parker Street, Los Angeles, CA 90001

PROJECT: Pacific View Apartments, 1800 Pacific Avenue, Playa Vista, CA 90048

FROM CONTRACTOR: Best Construction Company, 1200 Main Street, Arroyo Grande, CA 93420

VIA ARCHITECT: James & Johnson Architects, 3642 Beach, Huntington Beach, CA 92605

APPLICATION NO.: 3
PERIOD TO: 03/31/05
CONTRACT FOR: New Construction
CONTRACT DATE: 01/01/05
PROJECT NOS.: 1000

CONTRACTOR'S APPLICATION FOR PAYMENT

1. ORIGINAL CONTRACT SUM	\$ 1,800,293.50
2. Net change by Change Orders	\$ 45,420.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$ 1,845,713.50
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 151,984.49
5. RETAINAGE:	
a. 10.00% of Completed Work (Column D + E on G703)	\$ 15,198.46
b. 0.00% of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b or Total of Column I of G703)	\$ 15,198.46
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$ 137,786.03
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 89,677.50
8. CURRENT PAYMENT DUE (Line 6 less Line 7)	\$ 47,138.46
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 1,508,867.47

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, the Contract Sum is correct, and the amount of the payment is correct.

Each form in the Application for Payment can be printed and previewed individually.

Option to print on AIA form or print a computer-generated form.

The screenshot shows the 'Application for Payment' window with the following printing options:

- Print Cover Page
- Print Schedule of Values
- Print Change Order Summary
- Print Lien Release
- Change Order Summary: Beginning, Ending
- Suppress printing of zero amounts
- List Extended Descriptors

Dropdown menus for form selection:

- AIA G702 - 1992
- AIA G703 - 1992
- AIA G701 - 2001
- System Computer Form