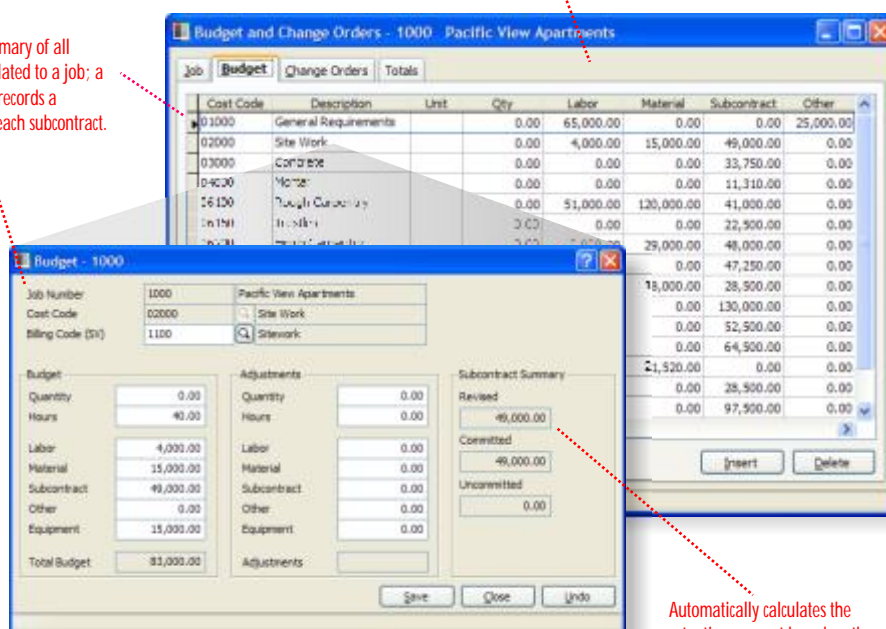# SUBCONTRACTS

The BIS® Subcontract Control module allows to efficiently track subcontracts, including backcharges, and change orders. Monitor expiration dates for subcontractor worker's compensation and liability insurances, invoices, payments, retention, and back charges..

Features:

- Allows for subcontract reduction due to backcharges.
- Verifies accounts payable invoices against subcontract amount dues.
- Subcontract number is automatically defined as job number, cost code, and vendor number.
- Reports percent of work completed.
- Keeps track of Worker's Compensation and Liability Insurance expiration dates.
- Tracks subcontract retention
- Supports up to 99,999 change orders per subcontract.

BIS links subcontract data to job budget by cost code to provide a summary of the budget amount committed through subcontracts.
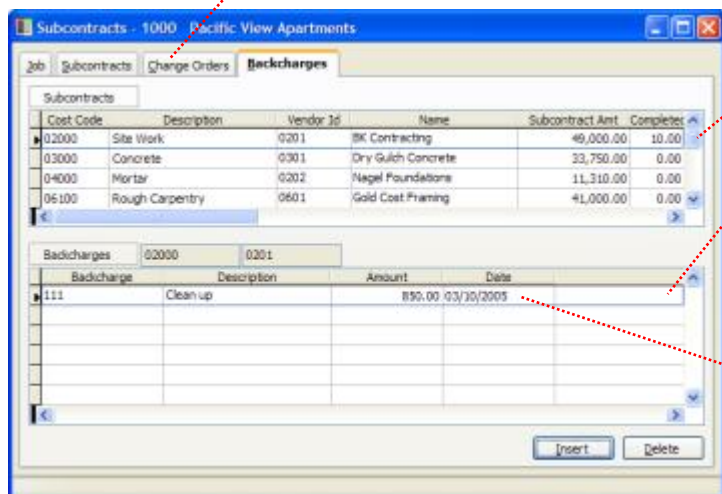
Displays a summary of all subcontracts related to a job; a pop-up screen records a breakdown of each subcontract.

Maintain detailed subcontract, change order and backcharges information for each job.

Automatically calculates the retention amount based on the retention percentage.

Select the subcontract cost code to view corresponding backcharges in the window below.

Add as many individual backcharges as needed for each subcontract, each with detailed notes to identify the reason for the charge.

Subcontract Cost
Detail Report

Page 1

Job Cost Code	Job Name Description		Vendor Id	Vendor Name		
1000	Pacific View Apartments					
02000	Site Work		0201	BK Contracting		
	Date	Description		Reference	Journal	Amount
	01/07/05	BK Contracting		Inv# 890	AP	5,000.00
	01/14/05	BK Contracting		Inv# 895	AP	795.00
	02/28/05	BK Contracting		Inv# 123	AP	10,000.00
				Totals		15,795.00
03000	Concrete		0301	Dry Gulch Concrete		
	Date	Description		Reference		
	01/27/05	Dry Gulch Concrete		Inv# 1672		
				Totals		
				Job Totals		

Produce reports of actual subcontract costs to date based on accounts payable data.

Report data can be limited by job status: active, inactive, or completed.

Subcontract Cost (dialog)

Report Type: Detail

Order By: Job Number — Ascending / Descending

Options:
- Show Report Criteria
- ☑ Active Jobs
- ☑ Inactive Jobs
- ☑ Completed Jobs
- Page Break
- Show Zero Cost

Field	Operator	Beginning	Ending
Job Number	=	1000	
Cost Code	All		
Vendor Id	All		
Date	<=	03/31/05	

All subcontract reports can be sorted by job number or by vendor ID.

Select only the records you wish to include in a given report by job number, cost code, vendor identification number, and transaction date.

Reports:

- Subcontract Status Report.
- Subcontract List by Job or Vendor.
- Change Order Summary.
- Subcontract Invoice Summary.
- Subcontract Cost-to-Date Report.
- Backcharges Report.
- Subcontractor Worker's Compensation.
- Expiration and Liability Insurance.
- Expiration Reports.

BIS gives you an up-to-the-minute status report including subcontract amounts, change orders, percent and amount completed, balance remaining, retention, backcharges, cost accrued, and cost to complete.

Subcontract Report
Summary Report

Page 1

Job Cost Code	Job Name Vendor Id	Subcontract	Changes	PC%	Completed	Balance	Retention	Backcharges	Accrued Cost	Cost to Complete
1000	Pacific View Apartments									
02000	0201	49,000.00	17,500.00	7.37	4,900.00	61,600.00	0.00	0.00	15,795.00	50,705.00
03000	0301	33,750.00	15,350.00	0.00	0.00	49,100.00	0.00	0.00	4,210.00	44,890.00
04000	0202	11,310.00	0.00	0.00	0.00	11,310.00	0.00	0.00	0.00	11,310.00
06100	0601	41,000.00	0.00	0.00	0.00	41,000.00	0.00	0.00	0.00	41,000.00
06150	0501	22,500.00	0.00	0.00	0.00	22,500.00	0.00	0.00	0.00	22,500.00
06200	0602	48,000.00	0.00	0.00	0.00	48,000.00	0.00	0.00	0.00	48,000.00
07200	0701	47,250.00	0.00	0.00	0.00	47,250.00	0.00	0.00	0.00	47,250.00
08000	0801	28,550.00	0.00	0.00	0.00	28,550.00	0.00	0.00	0.00	28,550.00
09100	0901	130,000.00	0.00	0.00	0.00	130,000.00	0.00	0.00	0.00	130,000.00
09680	0903	52,500.00	0.00	0.00	0.00	52,500.00	0.00	0.00	0.00	52,500.00
09900	0902	64,500.00	0.00	0.00	0.00	64,500.00	0.00	0.00	0.00	64,500.00
12300	0602	28,500.00	0.00	0.00	0.00	28,500.00	0.00	0.00	0.00	28,500.00
15400	1501	97,500.00	0.00	0.00	0.00	97,500.00	0.00	0.00	0.00	97,500.00
16000	1501	138,500.00	0.00	0.00	0.00	138,500.00	0.00	0.00	0.00	138,500.00
16850	1501	70,200.00	0.00	0.00	0.00	70,200.00	0.00	0.00	0.00	70,200.00
	Totals	863,060.00	32,850.00	0.55	4,900.00	891,010.00	0.00	0.00	20,005.00	875,905.00